

2017 NAWEOA Executive Summer Board Meeting

BUSINESS MEETING AGENDA and MEETING MINUTES

Quattro Hotel and Conference Center

Sault Ste. Marie, Ontario

July 17 - 22, 2017

1. Call to Order - (Lew Huddleston) @8:05AM

Executive Board Present: Lew Huddleston, President; Shawn Farrell, Vice President; Steve Beltran, Secretary/Treasurer; Kurt Henry, Region 2 Director; Jeff Jones, Region 5 Director; Roger Selesse, Region 3 Director; Jason Blaylock, Region 6 Director; Michael Reeder, Webmaster; Kevin Clayton, Region 7 Director; Rick Langley, Region 4 Director; Jason Sherwood (WY Guest presenter), Brock Lockhart, Region 1 Director (Late arrival due to flight cancellation). Past President Dave Webster is excused due to fire emergencies in BC.

2. Welcome / Opening Remarks – (Lew Huddleston)

3. Minutes from summer 2017 Winter Executive Meeting presented for approval.

Motion to waive the reading of the minutes and accept them as presented by Jeff Jones, seconded by Rick Langley, motion carried

4. Reports

President (Lew Huddleston): Retiring as of August 16 this year. Appreciate the contributions by the board over the last several years

Vice President (Shawn Farrell): Shawn updated the group on the status of Dave Webster and Scott Haney.

Secretary/Treasurer (Steve Beltran): Combine reimbursement requests into single requests so we are not doing multiple approvals for reimbursement approval period is 30 days post meeting. Convert the reimbursement amounts to the funds they were paid in: very relevant this year with the difference in CAD. Discussed the issue of Webster's cancellation and how we will cover the airfare cancellation fee. Direction was given to only submit reimbursement AFTER the meeting/conference unless extenuating circumstances exist. Kurt will work with Brock to show the justification or explanation of travel-DONE

Steve presented the Treasurer's report. Kevin Clayton made the motion to accept the treasurer report which was seconded by Kurt Henry, motion carried.

Past President (Dave Webster): Absent

Region 1 (Brock Lockhart): BC is burning up and most of their officers are detailed out to fires. Dave asked Brock to assist the Board with elections in his absence. Lots of cougar issues are cropping up in BC. Saskatchewan report: SACO convention was recently held, hockey tournament was recently sponsored, created their own challenge

coin and FB page which is really taking off, donated \$10K to a college which educates new officers. No contract currently for Sask officers, lost one regional office, 7 new hires in the academy.

Region 2 (Kurt Henry): MB has their own challenge coin and their own FB page, working on wage adjustment, high vacancy rates and basically no recruitment, Officers are assisting with BC fires. Ontario is hiring new officers with retirements on the increase.

Region 3 (Roger Selesse): No challenge coins in NB ☹️. Training armed commercial vehicle enforcement officers. The PDQ job study had 3% participation rate. All trucks are getting switched out. NB is still changing crests, again. Officers will be receiving training on Fentanyl. No contributions from other provinces

Region 4 (Rick Langley): Read updates from CO and WY. Discussed the need to locate new J-Rep for AK and WA with retirements. ID had a long winter as well, a lot of fawn mortality, lots of potential turnover and retirements, Lew is retiring

Region 5 (Jeff Jones): KS colonel retired and searching for a new one. KS is trying to hire new officers. TX colonel is retiring and they are hiring now. Significant advances in technological advancements. Lots of commercialization issues. NE is hiring again, new bill helps increase penalties for wildlife crime. Lots of retirements.

Region 6 (Jason Blaylock): TN has 8 officers attending the conference and they are really interested in hosting a conference, moving to CAD systems, receiving new ballistic vest carriers. FL officers are getting a 5% raise, they have been working a big alligator case. MS graduated 12 new officers, immediately hiring more, dropped doe limit to 2 or 3 bag limit, lots of shuffling in biologists, head commissioner is now gone which may be a good thing.

Region 7 (Kevin Clayton): MA is seeing a bunch of retirements, not hiring enough to replace them. With NMFS overfishing is a headline issue, their officers participated in a conference in Ghana; NJ marine unit is getting a new 38' patrol boat; 4 new officers hired. NH is suffering through historic staffing lows.

Newsletter Editor (Mike Reeder): September 1 is the deadline for newsletter submissions. Assignments on conference topics will be made on Saturday meeting- **ASSIGNMENTS ARE INCLUDED.**

Webmaster (Mike Reeder): Conference registration work has been huge! Looking forward to WY getting their own registration going. Mike will get back to cleaning up the website when this conference is over.

Conference Liaison Report (Scott Haney): Scott was absent due to a family emergency. Jason Sherwood updated us on WY's progress and presented "save the date" cards for July 14-20, 2018 for the next conference. The hotel room rate is discounted for those staying after for Frontier Days. The Facebook page is up and running. Keynote speaker is set. Warden skills will be held at Curt Gowdy State Park. Vendor day is condensed. Registration will be handled through city of Cheyenne. Lifeproof/OtterBox is the title sponsor for the conference donating \$25,000. They are working on additional funding sources and the group discussed Cabela's as a possible source.

IGW (Report from Marion): The magazine is holding its own but it is not profitable. Financial reports were handed out and reviewed. Postage costs are killing it. We need to bring on new GROUP memberships. **US Directors should look at which jurisdictions are**

not subscribing and get contact information to Marion so she can send them an introductory package or should do it themselves. Explore the possibility of doing an introductory rate at \$14/person per group, Roger made the motion and Kurt seconded it, motion passed. Marion discussed the age (2011) of the IGW computer and the potential need to replace it in the near future. We discussed potential new advertisers for IGW and finding a replacement for BWW with them cancelling the contract. Marion will also look into the possibility of creating recurring charges to simplify billing and keeping groups on the books. We discussed raising the cost of an individual subscription from \$18.00 to \$24.00/year, Kurt made the motion, seconded by Steve, motion carried. The 2-year subscription would then go to \$42.00. Shawn made the motion and it was seconded by Kevin, motion carried.

Patch Report: Received via email and Shawn moved to accept Shawn and Roger seconded, motion carried.

Museum Report (??):

OLD BUSINESS

5. **Checking to see if all of the fallen officers were recognized. (Dave was going to check with Kevin.):** Kevin Schoepp did not attend the conference but we (Brock?) will ensure that all officers are documented. Missing names will be placed on the plaque, but not paid benefits.
6. **Fallen Officer Plaque update:** New plaque is here, the old one will be posted at the Museum.
7. **Audit requested by membership:** The different costs will be presented to the membership based on a forensic audit or a regular audit and how many years back they would like to have reviewed .
8. **Jeff and Rick volunteered to do a “How to” presentation to the j-reps as far as duties.** This is in progress and will be done at the J-Rep Breakfast.
9. **Officer insurance, (Jason):** Since Liz left, AIL has been elusive and tough to get information from. AIL will not pay out IUPA as IUPA uses AIL. They want to cover states individually and get minimum numbers in each state. Jason Blaylock will work on getting materials so that the information can be disseminated to the jurisdictions if they are eligible to participate and leave it to them to enroll.

- 10. Conference liaison position:** Rich Cramer is contemplating it right now. Other options? Lew could potentially fill in as ACTING Conference Liaison if someone does not sign on for WY.

NEW BUSINESS

11. IGW/BWW: Discussed previously
12. Fallen officer payment member versus non-member: In the past we have always paid full amount even if they are members or not. The current policy allows flexibility in payment and recognition.
13. Travel policy: Discussed previously. Maximum amount for meal reimbursement is \$40.00/day broken down to \$8.00 breakfast, \$12.00 Lunch, \$20.00 Dinner.
14. International Union of Police continued discussion. (Jason): Discussed previously.
15. Wildlife/conservation research foundation (Kevin): Handouts on grants and foundation opportunities.
16. Cabela's scholarship (Kevin): Handouts were distributed
17. Web page link for state awards (Mike): We killed this idea
18. Steve Beltran presented the design on the current year's shirt design. We discussed pricing and design and setting goals. Decided to set price at \$20.00.
19. Jeff Jones made a motion to contribute \$250.00 to Bryce Streger of NE under the Disaster Relief Fund for the loss of his house in a wildfire. Seconded by Lew, motion carried.

Meeting adjourned at 3:36 PM.

July 19, 2017 General business meeting

The meeting was called to order at 10:13AM. All Executive Board members are present except for Past President Dave Webster who is excused.

Brock Lockhart made a last call for nominations for Board positions with no new nominations being presented.

Officer exchange presentations were made by Sean Davis of Utah who visited British Columbia, Roger Selesse of New Brunswick who visited UT, and Kerry Wrishko of SK presented for Ken Aube of Saskatchewan who visited Missouri, but was unable to attend.

July 21, 2017 General Business Meeting

The meeting was called to order at 10:19PM. All Executive Board members were present except for Past President Dave Webster who is excused

Lew Huddleston discussed the requested audit and the two types of audits and the proposed costs of each prior to the presentation of the financial report. Steve Beltran then presented the financial report including the Duties of the Secretary Treasurer, Canadian account balance CAD \$45,621.01, US account balance USD \$215,126.83. 2017 Projected income of \$70,250.00, projected expenses of \$68,866.00. **Scott Adams made the motion to approve the proposed budget, Mike Massey seconded the motion, no discussion, motion carried.** There were no questions after Steve went through the detailed financial report for the year. **Lorraine Doyle made the motion to accept the financial report; Todd Vandivert seconded the motion, no discussion. Motion carried.**

We circled back to the discussion regarding the need for an audit and what the direction from the membership is. **Scott Adams made a motion to vacate the motion from last year to have an independent audit done, which would suspend the audit, George Wilcox seconded it. Discussion was had. Motion carried.**

The board brought up the IGW discussion on finding a new advertising sales organization and possibly using Carlos Gomez in the interim before we find a new advertising sales company. Vince Zappy will be contacted and asked to prepare a bid for us.

Scott Adams made the motion to adjourn at 12:05PM and Peter Fanelli seconded, motion carried.

Executive Board Meeting July 22, 2017

The meeting was called to order at 8:50AM. New board members present: Jason Sherwood-Reg. 4 Director, Larry Hergenroeder-Region 7, Rich Cramer: Conference Liaison. Jeff Jones was helping with airport shuttle and absent for a portion of the meeting.

Identified article assignments for fall newsletter, due September 1, 2017.

Presidents Report: Shawn Farrell
Vice-President's Report: Rick Langley
Secretary/Treasurer Report: Steve Beltran
Meetings and Elections Report: Lew Huddleston(?)
Warden Skills Report: Larry Hergenroeder
Torch Run Report: Mike Reeder
Awards Report: Shawn Farrell
Officer of the Year Report; Shawn Farrell
Officer Exchange: Kurt Henry

Trainings

Profiling: Kurt Henry
CSI: Roger Selesse
Cell Phone: Steve Beltran
Narwhal: Rick Langley
Living in a fishbowl: Larry/Missy
Banking: Jeff Jones

Road to Mental Readiness: Jason Sherwood
Focus under fire: Jason Blaylock
Opening Ceremony: Lew Huddleston
New Member Profiles: Jason Sherwood and Larry Hergenroeder
Youth Room Activities: Jason Blaylock
J-Rep report: Brock Lockhart
Train Trip: Spouse
Bus Trip: Spouse

We discussed the credit card machines which were purchased to facilitate payments for BWW: additional fees are adding up. Do we want to continue using them? **Lew will contact Vince Zappy to see if they would be needed if we contract with him.** The conversation has been had with Carlos from OK to see if he would be able to return to soliciting advertisements for IGW between contracts: negotiations are ongoing.

Justin Punchard (ON) gave a brief update: Justin felt like the conference would make a profit and was very encouraged on how the conference came together. We discussed bucket raffles, warden skills, banking hassles and registration costs. In the future the board should not try to handle the banking end of a Canadian conference. Justin really advocated for the use of the local tourism board as a coordinator and for funding and donations. He advocated for the quality of training and certified training to gain support for the conferences from administrations.

TN Staff gave a pitch to host a conference. They are officially interested and will work on presenting a bid for 2020 at the WY Conference in 2018. They are evaluating Chattanooga and Knoxville as possible locations. **Steve Beltran is sending them the current contract to review.**

Winter Meeting Location: Do we need to visit conference location during winter meeting? **Rick will pursue OK for winter meeting location and hosting-DONE and the location was revised to AZ.** Depending on costs, we could go back to Mississippi, AZ is a possibility, IL is a possibility. In post-meeting discussions with Shawn Farrell, Rich Cramer, and Rick Langley, they decided it was too early to visit OK and that **Rick will look into AZ as a potential location for the winter meeting-Completed and in progress.** Horseshoe Ranch Wildlife Area, north of Phoenix is a suitable location and discussions are ongoing to set dates, arrange meals/cooking, and airport transportation.

We discussed Honorary Lifetime memberships for Levi Krause and Rob Brandenburg. **Jeff Jones made the motion to for them to be granted them for their years of service in the past, Kurt seconded, and discussion was had, Passed unanimously.** Both have been notified. **Rick will print up the awards for those to be presented at the 2018 Conference.**

The responsibility of meeting minutes will be passed off to Mike Reeder or Rich Cramer.

We may change the J-Rep Breakfast to a J-Rep Lunch for WY and the future.

Meal expenses: Travel days \$148.00 total unless additional travel days were required. **Submit travel reimbursement requests within 30 days!** Send it to the President, Past-President, Vice-

President, and Secretary-Treasurer for approval. Include receipts and convert to correct currency.

Motion to adjourn the meeting was made by Jeff Jones, seconded by Kurt Henry. We adjourned at 11:38AM.

Action Items:

Motions:

Executive Board Meeting

- Motion to waive the reading of the minutes and accept them as presented by Jeff Jones, seconded by Rick Langley, motion carried.
- Kevin Clayton made the motion to accept the treasurer report which was seconded by Kurt Henry, motion carried.
- (For IGW) Explore the possibility of doing an introductory rate at \$14/person per group, Roger made the motion and Kurt seconded it, motion passed.
- We discussed raising the cost of an individual subscription from \$18.00 to \$24.00/year, Kurt made the motion, seconded by Steve, motion carried. The 2-year subscription would then go to \$42.00. Shawn made the motion and it was seconded by Kevin, motion carried.
- **Patch Report:** Received via email and Shawn moved to accept Shawn and Roger seconded, motion carried.
- Jeff Jones made a motion to contribute \$250.00 to Bryce Streger of NE under the Disaster Relief Fund for the loss of his house in a wildfire. Seconded by Lew, motion carried.

General Business Meeting

- Scott Adams made the motion to approve the proposed budget, Mike Massey seconded the motion, no discussion, motion carried.
- Lorraine Doyle made the motion to accept the financial report; Todd Vandivert seconded the motion, no discussion. Motion carried.
- Scott Adams made a motion to vacate the motion from last year to have an independent audit done, which would suspend the audit, George Wilcox seconded it. Discussion was had. Motion carried.
- Scott Adams made the motion to adjourn at 12:05PM and Peter Fanelli seconded, motion carried.

Executive Board Meeting

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Action Items:

- Kurt will work with Brock to show the justification or explanation of travel-DONE
- September 1 is the deadline for newsletter submissions. Assignments on conference topics will be made on Saturday meeting-ASSIGNMENTS ARE INCLUDED.
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 - **Trainings**
 - Profiling: Kurt Henry
 - CSI: Roger Selesse
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 - Living in a fishbowl: Larry/Missy
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 - Road to Mental Readiness: Jason Sherwood
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 - Opening Ceremony: Lew Huddleston
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- Marion will also look into the possibility of creating recurring charges to simplify billing and keeping groups on the books.
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